

## KEEP THE AREA NEAR YOUR METER CLEAR

NOVEC needs safe access to your electric meter to change it, perform routine maintenance, or respond to emergencies. For your safety and the safety of NOVEC employees and contractors, please keep electric meters on your house, detached garage, barn, and other structures accessible.

NOVEC service technicians need a minimum unimpeded working space of 7-feet high, 3-feet wide, and 5-feet deep. No fence, overhead deck, house-mounted flagpole, ivy, shrubs, or other outdoor items should go within this area.

If NOVEC technicians cannot access your electric meters safely, you may receive a written notice that either asks you to remove all obstructions or explains NOVEC has removed them, so the necessary work could be completed.



## SPRING SAFETY CHECKLIST

- ✓ Plug electric fans and space heaters into wall outlets. Plugging into an extension cord or power strip could cause the cords to overheat and ignite.
- ✓ Don't overload outlets. Flickering or blinking lights, warm or discolored wall plates, a burning odor, circuit breakers that trip frequently indicate an overloaded outlet or circuit.
- ✓ Never pull a plug out of a socket by the cord. Pull on the plastic housing around the plug.
- ✓ Never use water to put out an electrical fire. Water conducts electricity. Use a fire extinguisher or baking soda instead.
- ✓ Inspect appliances and power tools for frayed or damaged cords, burn marks, or other signs of damage before using.
- ✓ Make sure the product meets industry safety standards. Look for a label from an independent testing lab, such as Underwriters Laboratories.

## UPDATE YOUR ACCOUNT INFORMATION

When customers call to report an outage from an account-listed phone number, system operators can automatically locate the outage. This helps speed up restoration. Additionally, if NOVEC needs to disrupt service for maintenance, the System Control Center can inform customers in advance via phone or text message.

Check the phone number on your NOVEC account to ensure it is up-to-date.

## How to update your information

Log into novec.com, select Manage Account, then Update Account. You can also call 703-335-0500 or 1-888-335-0500, select option "2," then option "3," and follow directions. You'll need your account number. You can list up to two phone numbers on your account.

